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OICC FE Dispatch

First OICC FE Newsletter Hits the Streets

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This is the first of the bi-monthly OICC FE Dispatch, newsletter. This newsletter is intended to communicate current issues, provide a space for the command to address everyone in all the offices, highlight different offices accomplishments and cover anything that concerns our working environment. The audience is PWC/OICC FE teammates in Yokosuka and the field offices, and the PW staffs. The form of the newsletter is to have recurring

monthly columns and onetime, Special Articles. The form and content is open to development and any thoughts are welcome to improve the concept. This issue is centered on the Kanto plane with articles from Yokosuka and Atsugi. Next issue or the issue after, your office may be requested to provide an article or two. [Brian Ebel](#) (243-4088) is the coordinator for the newsletter and he is available to field any questions or comments.

Captain's Welcome

Welcome to the first edition of the OICC Far East newsletter. We have a number of new people in OICC Far East that I would like to welcome. LCDR Greg Wagner recently reported aboard as ROICC Yokosuka; LCDR Dave Bustamante is the new PWO/OICC at Sasebo; Mr. Wayne Jyo recently moved from OICC Sasebo to OICC Okinawa as the DOICC; Suzanne Miyoshi moved from OICC Yokosuka to OICC Sasebo as the DOICC; ENS Runzel is a new AROICC in Okinawa; in Iwakuni Mr. Toru Hirota was promoted to the MLC 1-5 procurement assistant position and Mr. Tomoe Hopwood was hired as a MLC 1-4 procurement clerk; and Mr. Tony Egidi recently reported aboard to OICC Yokosuka. Welcome to all.

We recently published the FY2001-2004 PWC Yokosuka/OICC Far East Strategic Business Plan and I would like all of you to take a minute and read it (you can find it at www.pwcyoko.navy.mil). Although many of the specific actions are geared toward our OICC/PWC team in Yokosuka, there are a number of actions that have broader, region-wide applicability. Our four main focus areas, People, Clients, Operations and Innovation, are aligned with the NAVFAC Strategic Plan, which was also recently published and is available at the NAVFAC homepage (www.navfac.navy.mil). Of particular note in the NAVFAC Strategic Plan is the recurring theme "One Facilities Engineer Voice." One of RADM Johnson's top priorities is to ensure that all members of the greater NAVFAC "facilities machine" work together as a single integrated and interdependent team.

It feels a bit odd in this inaugural edition of the OICC FE Newsletter to say goodbye, but my time in Japan is rapidly drawing to a close. As I get ready to depart Yokosuka and head to Washington, D.C., I would like to express my deep appreciation for all of your efforts. It has been my honor to serve with all of you. My tour in Japan has been an absolutely wonderful experience for my family and me and we will fondly remember our time here. I encourage all of you to take time out from your busy schedules to enjoy the wonderful sights and people of Japan - and Korea for our Chinhae contingent. Domo Arigato Gozaimashita.

CAPT Mike Donnelly
OICC Far East



CAPT M. Donnelly

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"Mr. Kazuyoshi Kobayashi will retire after more than 42 years working for the U.S. Navy."

Longtime Government Employee to Retire

On 31 May 01 Mr. Kazuyoshi Kobayashi will retire after 42 with the US Navy.

Mr. Kobayashi started his career in 1959 as a Structural Inspector for the U.S. Navy Housing Activity in Yokohama, Japan. In 1961 he moved to the Yokohama Housing Utilities Division as the Assistant Director and later became the Division Director.

In 1982 he became the Manager of the Production Control Branch in the Utilities Department at Yokohama.

1985 saw the transfer of Mr. Kobayashi to the ROICC Office at NAF Atsugi

where he is the Senior MLC, the Supervisory Construction Representative and the General Engineer.

Mr. Kobayashi is a licensed Architectural Engineer and has completed more than 23 management and 21 technical training courses with the US Government. He has also received six awards for sustained superior performance.

Mr. Kobayashi has been the heart and soul of the Atsugi ROICC Office for more than 16 years. "We will miss you, Kobi-san."

Atsugi Tackles \$11 Million in Housing Revitalization

FY 00 saw the award of more than \$11 million in housing revitalization projects at NAF Atsugi.

The first contract renovated seven three bedroom senior officer quarters. Work included the total replacement of bathrooms and kitchens along with various architectural upgrades to the units. The units were reoccupied in October 2000.

The second contract completely gutted highrise 914. New plumbing and fire suppression systems were installed along with a total replacement of the

interior of each unit. This building was turned over to the housing office and reoccupied in March 2001.

Highrise 3042 and 3043 comprise the last of the renovations. The project provides a facelift to the interior of each of the 96 units. Highrise 3042 is scheduled for completion in May of this year, after which the contractor will commence work on highrise 3043.

In addition to the above, the Atsugi ROICC Office has completed numerous other housing projects valued at more than \$2.8 million in FY 00/01.



"Pictured here is the kitchen area of one of the senior officer quarters recently renovated by ROICC Atsugi."

Atsugi Field Office Gets Its Own Facelift

By [Jeff Carter](#),
AOICC, OICC Atsugi.

Some long awaited changes have found their way to the Atsugi Field Office. Three major enhancements include a 320 square foot building addition costing more than \$80K, the addition of computers and supporting peripherals at more than \$35K and the installation of new office furniture valued at over \$60K.

All three projects were a 50-50 cost share between PACDIV and NAF Atsugi.

The Atsugi team is comprised of one Civil Engineer Corps Officer, two USCS contract specialists, nine MLC

employees and three Seabees. It averages more than \$20 million WIP in construction, SAP and FSC contracts per year.

In addition to NAF Atsugi, the ROICC Office also executes contracts for NSF Kamiseya, NRRTF Totsuka, ALF Kisarazu and MCB Camp Fuji.

Experience, technical know-how and the ability to work with both clients and contractors has enabled the ROICC team to quickly and effectively manage all work sent its way. Recent innovations with computers have led to a sustained 96% efficiency in paperless contracting.



"ROICC Atsugi recently added more than 320 square feet of office space to building #153."

Lessons Learned (the hard way)

By [Kenji Kumakiri](#),
OSH Manager, OICC Far East.

Description of the Accident :

During disassembly of scaffold, the scaffold (three stages of 42M length with 4.4M height) fell down, when a strong gust of wind blew unexpectedly (approx. 10M/S). Nobody was hurt, but there were damages to a vending machine, outside air conditioning unit, and a barbed wire/mesh fence with the estimated damages of \$1,800.

Analysis of the Accident:

Mesh fabric sheet covered the scaffold received a push from the strong wind

while anchoring of the scaffold was removed for disassembling. The mesh sheet over the scaffold should have been removed when a strong wind is expected. All anchors on the one side of exterior wall were removed for disassembling which unsecured scaffold. According to 22.B.09 of EM385-1-1, when the scaffold height exceeds four times the minimum scaffold base dimension, the scaffold shall be **secured to the wall or structure**. All the anchors on the one side of exterior wall should not have been removed at one time before disassembling.



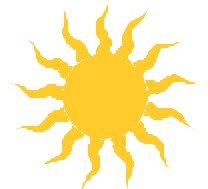
The aftermath of gusty winds and unsecured scaffolding.

Legal Matters Taxes, Taxes, Taxes.

By [Richard Huber](#),
Legal Counsel, OICC Far East.

Under the Status of Forces Agreement, the United States is exempt from many Japanese taxes. Some of these exemptions relate to direct purchases by the United States and others to taxes that would normally be passed on to the United States by its contractors. The tax exemptions are perfected by the execution of various types of tax exemption certificates. For the consumption tax, various U.S. Government contracting forms and vouchers have been designated as tax exempt certificates. For other taxes such as gasoline and diesel fuel, particular tax exemption certificates have been created by USFJ. To be valid, all of these certificates must be executed by persons appointed for that purpose on USFJ Form 419, Tax Exemption Identification Card. This designation is distinct from the signature card and designation of "cargo certification officers" who are authorized to execute customs exemptions for cargo imported on behalf or for the use of the United States. It is important to

keep the designations of both "tax exempt" certifying officials and the "cargo certification officers" up to date to ensure that contractors relying on our proper execution of the designated forms are not misled. Under our contracts, contractors are not to include taxes or customs from which the United States is exempt in their contract price. The contracting office, in turn, is obligated to properly execute the required forms as requested by our contractors. Although it may be possible that an improperly executed form may be corrected later if discovered in an audit by the tax authorities, we do not want to be in the position of having to explain such discrepancies to a contractor who has had the tax exemption disallowed. If nothing else, it makes the United States appear to be an unreliable business partner. The governing instructions for tax exemptions are USFJ Policy Letter 177-1, and CNFJ Inst. 4325.1H; for customs exemptions they are USFJ Policy Letter 4-3 and CNFJ Inst. 5000.4K.





By [Brian Shono](#),
Regional OPS Officer, PACDIV

O(OPS)! I DID IT AGAIN!

PACDIV Engineer Operations, aka OPS, doesn't share the same popularity as pop singer Britney Spears and her song

PACDIV Engineering Operations

like Oops! I Did It Again. Who is PACDIV OPS? PACDIV stood up the Engineer Operations Group or OPS on 1 December 1999 led by CAPT Khalid "Charlie" Khan. The major organizational components of OPS are the Engineer Operations Center (EOC), Construction Safety, Contingency Engineering and you the "OICCs/ROICCs". OPS focus are on field execution and our clients. OPS budgets, manages and controls the "G-line" of the NAVFAC Effort Distribution Matrix. The G-line is construction work and that's where funding for your OICC/ROICC civilian labor, travel and other support comes from to run your field offices. Also included in the G-line is PACDIV Acquisition, Environmental and Design/Project Management

technical support to you in the field.

Mr. Brian Shono, who works in PACDIV OPS EOC, is the Regional Operations Officer Far East (ROPS-F). Mr. Shono maintains a balance among his Flag Action Officer duties at PACDIV, OICC Far East support and client liaison duties (for all Navy/Marine Corps Regional Commanders and Installation Commanding Officers in Japan, Okinawa, Korea and Taiwan). If you are in Hawaii, please stop by PACDIV OPS office to say hello. Mr. Shono can to give you a 30 minute Command Brief to share with you who PACDIV is and how they support you in the field. He might even sing to you his own version of OPS! I Did It Again!

Engineer's Corner

Design and Engineering

PWC Yokosuka is on track to complete FY01 designs for year-end contract awards for our Japan Clients. As of 30 April the Design and Engineering Department has completed 78% of the programmed Design in Place budgeted for FY01. Major design releases this year will include a \$10 million renovation of Yokosuka Housing towers 5 and 6, \$4 million Repair of Harioshima Ordnance Pier at Sasebo, \$1.2 million Repair for building 543 at NAF Misawa, and an \$832K Fire Sprinkler System for Midrise Tower 955 at MCAS Iwakuni.

Japan GIS Defense Users' Group Meeting (JDUG)

From April 24-26, 2001, PWC Yokosuka and Yokota Air Base will host the Spring Users' Group meeting at Yokota Air Base, Japan. The JDUG is Department of Defense professionals and managers in Japan who are involved with and/or interested in implementing GIS technology. Meetings are intended as a forum for keeping abreast of GIS progress at various sites throughout Japan, sharing information and lessons learned, and maintaining the network of GIS professionals within the region. Contact [Ayman El-Swaify](#) for more Details.



Harioshima Pier will be repaired using a Design/Build contract. The contract will incorporate the latest corrosion resistant structural technology as contract evaluation factors.



The latest Azuma Island maps incorporate photos with the facilities mapping objects.

IT Initiatives SPS and CITRIX

By [Brian Ebel](#),
E-Commerce Manager, OICC Far East.

The SPS contract administrations computer system implementation for OICC Far East has been delay until next FY. All training for the version 4.1x, the version that OICC FE had been scheduled to receive, has been stopped in preparation for the much improved 4.2 version roll out. When OICC FE gets a new implementation date, a schedule will be developed for training, installation and rollout. Our tentative schedule is for First Quarter FY02.

The thin client system, CITRIX, will still be installed and utilized as scheduled. The CITRIX system provides access to computer resources at Yokosuka for the field offices, even over very slow Internet connection. These resources

include file sharing, database access, Internet browsing for offices on non-Navy LANs and on screen view communications. As we are able to bring functions on line, offices will be notified. Look for the first demo application at the 02 Conference.

For those of you who are interested in the details of the computer hardware; the CITRIX Metaframes 1.8 is running on three, load balanced, Dell 6450 Servers. Each has four, 700MHz processors, one GB of memory, and four, 18 GB hard drives in raid 5. Also in the rack is a 120 GB Snap file server (at belt level, *it's small*), 120 GB auto tape changer backup (at shirt pocket level), and an UPS (ankle level). OICC also has a Dell 6350 server for the SPS application (not pictured here).



*Mr. Kumakiri and the OICC
CITRIX computer server rack.*

Acquisition News CONTINUOUS LEARNING

By [Ralph Naito](#)
Head, Contracts Dept., OICC Far East.

Most acquisition personnel are fully aware of requirements to achieve DAWIA certification. DAWIA certification is a record of your training qualifications and affects your assignment to perform certain duties or be placed in a specific position. Obtaining certification is a notable accomplishment.

The Department of Defense is placing additional emphasis on the qualifications of its contracting professionals. One requirement is that we remain current in our knowledge of the latest contracting methods and expand upon our current training through a continuous learning (CL) program. This requirement applies to all personnel who are properly [DAWIA] certified for their current position. If you are working towards a new DAWIA certification level because it is required for your current position, the CL program requirement does not apply to you. The basic requirement is as follows: After achieving DAWIA

certification for your position, earn a minimum of 80 "continuous learning points" every two years.

Supervisors and employees are to develop each year a training regiment that will ensure they will meet the CL requirement. Due to our tight schedules and shortage of training dollars, more effort is required than before to ensure our personnel are provided an opportunity to meet not only the CL requirements but continuously improving their abilities to better help us meet the challenge to succeed at accomplishing our mission.

ROICC OFFICE CONFERENCE 2001: "Meeting the Challenge" OICC Far East is hosting this conference to promote awareness and provide training on current contracting methods and issues that affect all acquisition personnel. The conference will also be a forum for exchanging lessons learned with other OICC personnel faced with similar acquisition and contracting challenges. Conference dates are 23-25 May 2001. (16 CL points)

UPCOMING TRAINING

COURSES: The following list contains examples of the types of courses that qualify for continuous learning points. Unfortunately, these courses will be conducted in Hawaii and not in the Far East so travel funds may not be available. On-line registration via Register-Now website will soon become available for these courses and most other contracting or CL courses you will need to take.

COURSE TITLE	DATE
Best Value	May 7-11
Leading Organizational Change	June 11-15
Performance Based Contracting	May 1-4
Requirements & Acquisition	July 24-25
Requirements & Acquisition	July 26-27



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OICC Dispatch

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We're on the Web!

See us at:

www.pwcyoko.navy.mil/oicc

Engineer's Corner -Continued

Simplified Acquisitions Design Group

The Design and Engineering Department has now fully integrated the Simplified Acquisitions Design Group into the In-house Design Division. This integration is allowing the Design and Engineering department to experiment with creative procurement tools and

methods to better execute small purchases and hopefully expedite serve our clients. A Kaizen team is now evaluating expedited designs for award to Multiple Award Construction Contracts. Look for a report of our progress at the up coming ROICC Conference.

DOICC Corner "The last word"

This is the OICC Far East inaugural newsletter. The overall objective is to enhance communication to all of the PWC/OICC Far East team. Communication is a two way street. I welcome any comments to improve this newsletter. Everyone one of you is an important asset to the big Navy Facilities Engineering team. The foundation of our ability to deliver the highest quality product to our clients is teamwork and communication. This teamwork and communication extends from the individual Field offices to include the folks here at PWC / Far East Headquarters, to conclude interfaces with PACDIV, CNFJ, MARFORJAPAN, and our Clients.



CDR David Ricks

INNOVATION and TRAINING – We must use new methods to achieve better results. We cannot continually do things the same way in the past. As the resources of our Clients get squeezed we must be able to provide high value for our Client's limited dollars. We will be seeking to use more Design Build tools and Source selection contracts. Organizations never maintain the status quo. They either fall behind or continue ahead. We will be making more investments in technology to enhance our productivity. Last year we purchased some Palm pilots and laptops for several of the Field offices. A part of continuous improvement is providing the training, mentoring, and leadership to our personnel to foster their professional and personal development.

PROFESSIONALISM – We provide an integrated product for our Clients. It is key that we anticipate our Clients desires and deliver sound technical recommendations. Doing proper acquisition planning should be our normal course of business and getting the right players involved at the local level and including folks here at OICC HQ if necessary, to meet the desired end result. We must understand all aspects of the facilities business from concept development to project completion. An important aspect is clearly understanding our Clients mission and constraints.

WORKLOAD - For FY00 all of OICC Far East executed a record \$181 Million in Work in Place. We are about half way through the year and are projected to do \$170 Million in FY01. As we continue our challenge to meet our Clients requirements we must maintain keen safety awareness on our job sights and high quality including those done by our fine Seabees men and women.

[CDR David L. Ricks](#)

DOICC Far East